

# Montague Law Library

## Reserve a Seat Instructions – Computer/Laptop

1. Go to the Law Library Student Resources page (<https://pennstatelaw.psu.edu/library/student-resources>) and click on the button for Reserve a Seat. You may need to authenticate using your Penn State User ID and Password.
2. Once on the reservation page, choose in the Location drop down, choose Penn State Law Library to Reserve a Seat.

Penn State Law  
*H. Laddie Montague, Jr. Law Library*  
Penn State School of Law-University Park

Location: Penn State Law Library | Category: | Show All | Capacity: | Single Seat Booking:

Thursday, August 13, 2020

Go To Date: < >

Seat	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm	9:00pm	10:00pm	11:00pm
<input type="checkbox"/> Ramp Seating													
Study Carrels-1							█	█	█				
Study Carrels-10							█	█	█				
Study Carrels-11							█	█	█				
Study Carrels-12							█	█	█				
Study Carrels-13							█	█	█				
Study Carrels-14							█	█	█				
Study Carrels-15							█	█	█				
Study Carrels-16							█	█	█				
Study Carrels-17							█	█	█				
Study Carrels-18							█	█	█				
Study Carrels-19							█	█	█				
Study Carrels-2							█	█	█				
Study Carrels-20							█	█	█				
Study Carrels-21							█	█	█				
Study Carrels-3							█	█	█				
Study Carrels-4							█	█	█				

- In the Category drop down, choose where in the law library you would like to reserve a seat. Remember that the Reading Room is reserved for quiet study space. Please do not book a seat in the Reading Room if you plan to take a remote class during your reserved time.

PennState Law  
H. Laddie Montague, Jr. Law Library  
Penn State School of Law-University Park

Location: Penn State Law Library | Category: **Show All** | Capacity: Single Seat Booking

Thursday, August 13, 2020

Seat	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm	9:00pm	10:00pm	11:00pm
<input type="checkbox"/> Ramp Seating													
Study Carrels-1							█	█	█				
Study Carrels-10							█	█	█				
Study Carrels-11							█	█	█				
Study Carrels-12							█	█	█				
Study Carrels-13							█	█	█				
Study Carrels-14							█	█	█				
Study Carrels-15							█	█	█				
Study Carrels-16							█	█	█				
Study Carrels-17							█	█	█				
Study Carrels-18							█	█	█				
Study Carrels-19							█	█	█				
Study Carrels-2							█	█	█				
Study Carrels-20							█	█	█				
Study Carrels-21							█	█	█				
Study Carrels-3							█	█	█				

- Click on the link for the seat you would like to book or on the green boxes where there is an available seat.

PennState Law  
H. Laddie Montague, Jr. Law Library  
Penn State School of Law-University Park

Location: Penn State Law Library | Category: Ramp Seating | Capacity: Single Seat Booking

Thursday, August 13, 2020

Seat	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm	9:00pm	10:00pm	11:00pm
Study Carrels-1							█	█	█				
Study Carrels-10							█	█	█				
Study Carrels-11							█	█	█				
Study Carrels-12							█	█	█				
Study Carrels-13							█	█	█				
Study Carrels-14							█	█	█				
Study Carrels-15							█	█	█				
Study Carrels-16							█	█	█				
<b>Study Carrels-17</b>							<b>█</b>	<b>█</b>	<b>█</b>				
Study Carrels-18							█	█	█				
Study Carrels-19							█	█	█				
Study Carrels-2							█	█	█				
Study Carrels-20							█	█	█				
Study Carrels-21							█	█	█				
Study Carrels-3							█	█	█				
Study Carrels-4							█	█	█				

5. Your booking time will appear at the bottom of the screen. If the time is correct, click the button for Submit Times

Thursday, August 13, 2020

Go To Date < >


Seat	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm	5:00pm	6:00pm	7:00pm	8:00pm	9:00pm	10:00pm	11:00pm
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Study Carrels-19													
Study Carrels-2													
Study Carrels-20													
Study Carrels-21													
Study Carrels-3													
Study Carrels-4													
Study Carrels-5													
Study Carrels-6													

Legend: Available (Green), Your Booking (Yellow), Unavailable/Padding (Red)

Study Carrels-17: 5:30pm Thursday, August 13, 2020 until... 7:30pm Thursday, August 13, 2020

Submit Times

6. Review your Booking Details. If they are correct, click the Continue button.

 **PennState Law**  
*H. Laddie Montague, Jr. Law Library*  
 Penn State School of Law-University Park

**Booking Details**

Item	Category	From	To	
Study Carrels-17	Ramp Seating	5:30pm Thursday, August 13, 2020	7:30pm Thursday, August 13, 2020	<a href="#">Change</a>

**Penn State Law Library: Terms & Conditions**  
 To help prevent the spread of COVID-19, please follow these guidelines:

1. The Reading Room will be designated as quiet study space. All other seats available in the law library can be used for studying or for students participating in remote classes.
2. Wear your mask at all times
3. Maintain proper social distancing
4. Do not move furniture
5. Clean and disinfect your area upon arrival and departure
6. **Food/Drink:** The consumption of food and drink by students will not be permitted in the Katz Building, but will be permitted outside the building, consistent with social distancing requirements. Accordingly, the microwaves and refrigerator on the lower level will not be available for use this Fall.

[Continue](#)

- Complete the booking by entering your name and Penn State email address. Click the Submit by Booking button.



Penn State School of Law-University Park

### Booking Details

Item	Category	From	To	
Study Carrels-17	Ramp Seating	5:30pm Thursday, August 13, 2020	7:30pm Thursday, August 13, 2020	<a href="#">Change</a>

Fill out this form to complete the booking.

Student 1 Full Name \* Theresa Tarves

Student 1 Email \* tkb115@psu.edu  
Enter @psu.edu addresses only

[Submit my Booking](#)

- Once you see the confirmation page, your booking is complete. You will also get an email to confirm your booking that includes a calendar invite to add it to your calendar.



Penn State School of Law-University Park

### Thank you!

The following reservations were made:

Penn State Law Library >> Study Carrels/Ramp  
**Study Carrels-17:** 5:30pm - 7:30pm, Thursday, August 13, 2020

You will receive an email confirmation at tkb115@psu.edu. Please check your spam folder or contact the library with any questions.

[Make Another Booking](#)

### RESERVATION CONFIRMED - Group Study Room

LibCal <alerts@mail.libcal.com>

To: Theresa, Theresa K

Booking\_18670934.ics  
1 KB

[Download All](#) [Preview All](#)

Hi Theresa,

The following has been confirmed:  
**Study Carrels-17:** 5:30pm - 7:30pm, Thursday, August 13, 2020

To cancel this booking visit: [https://pennstatelaw.libcal.com/equipment/cancel?id=cs\\_qoXQv3SO](https://pennstatelaw.libcal.com/equipment/cancel?id=cs_qoXQv3SO)

Thank you for using LibCal!