

ADDITIONAL RESOURCES FOR WRITING SKILLS

*Should you need resources in addition to Core Grammar, the following are helpful text and online resources.

Text and CALI Materials

	WRITING BY DESIGN¹	ASPEN LEGAL WRITING HANDBOOK²	JUST WRITING³	PLAIN ENGLISH FOR LAWYERS⁴	CALI
COMMAS		-Chapter 1, pp. 5-6 (comma splice) -Chapter 2, pp. 40-41 (restrictive clauses; that v. which) -Chapter 1, pp. 30-31; Chapter 2, pp. 39-40 (coordinating conjunction) -Chapter 1, p. 31 (subordinating conjunction) -Chapter 2, pp. 36-44	-Chapter 8, pp. 164-65 (subordinating conjunction) -Chapter 8, p. 166 (connecting words) -Chapter 9, pp. 201-17 -Chapter 8, p. 168; Chapter 9, pp. 204, 218 (comma splice)	Chapter 8	
SEMI-COLONS		Chapter 2, pp. 52-53	Chapter 9, pp. 217-20	Chapter 9, pp. 89-92	Lesson – Punctuation and Grammar Basics for Law Students

¹ Teresa J. Reid Rambo and Leanne J. Pflaum, Legal Writing by Design (2d ed. 2013)

² Deborah E. Bouchoux, Aspen Handbook for Legal Writers: A Practical Reference (4th ed. 2017)

³ Anne Enquist and Laurel Currie Oates, Just Writing: Grammar, Punctuation, and Style for the Legal Writer (5th ed. 2017)

⁴ Richard C. Wydick and Amy E. Sloan, Plain English for Lawyers (6th ed. 2019)

COLONS		Chapter 2, pp. 51-52	Chapter 9, pp. 220-22	Chapter 9, pp. 92-94	Lesson – Punctuation and Grammar: Advanced
APOSTROPHES		Chapter 2, pp. 45-48	Chapter 9, pp. 222-25	Chapter 9, pp. 100-104	
QUOTATION MARKS		Chapter 2, pp. 53-55	Chapter 9, pp. 225-32	Chapter 8, p. 84; Chapter 9, pp. 88, 93	
PARALLELISM	Chapter 33.1	Chapter 4, pp. 106-10	-Chapter 7, pp. 150-52 -Chapter 8, pp. 195-200	Chapter 6, pp. 43-45	Lesson – Punctuation and Grammar: Advanced
MODIFIERS	Chapter 30.2	Chapter 1, pp. 11-15	-Chapter 8, pp. 191-92 (misplaced) -Chapter 8, pp. 193-95 (dangling)	Chapter 6, pp. 46-50	-Lesson – Punctuation and Grammar Basics for Law Students (misplaced) -Lesson – Punctuation and Grammar: Advanced (misplaced)
PRONOUNS	Chapter 30	-Chapter 1, pp. 17-30 (ambiguous pronouns) -Chapter 1, pp. 7-9 (agreement)	Chapter 8, pp. 187-91 (agreement)	Chapter 7 (choose words carefully)	Lesson – Punctuation and Grammar Basics for Law Students (agreement)

VERBS	-Chapter 29 -Chapter 33.2	-Chapter 1, pp. 6-11 (subject/verb agreement) -Chapter 4, pp. 120-21 (tense) -Chapter 4, pp. 104-05 (passive/active voice)	-Chapter 8, pp. 172-78 (tense and mood) -Chapter 8, pp. 178-83 (subject/verb agreement) -Chapter 10, pp. 254-66 -Chapter 5, pp. 63-68 (passive/active voice)	Chapter 3 (use verbs to express action); Chapter 4 (prefer the active voice)	-Lesson – Punctuation and Grammar Basics for Law Students (subject/verb agreement) -Lesson – Punctuation and Grammar: Advanced (passive/active voice)
FRAGMENTS		Chapter 1, pp. 4-5	Chapter 8, pp. 168-72	Chapters 2, 5, and 6 (various sentence structure topics)	Lesson – Punctuation and Grammar Basics for Law Students
COUNT V. NONCOUNT NOUNS		-Chapter 1, p. 9 (collective nouns) -Appendix B, pp. 282-83	Chapter 10, pp. 244-54		Lesson – Punctuation and Grammar Basics for Law Students (other agreement problems)
ITS	Chapter 30.1	Chapter 1, pp. 49-50	pp. 94, 224, 307		
USAGE ISSUES, E.G. AFFECT/ EFFECT, THEN/ THAN, INFER/ IMPLY, PRINCIPLE/ PRINCIPAL AFFECT/ EFFECT, WHO/WHOM			-Chapter 6, pp. 114-17 -Chapter 7, p. 155 -Glossary of Usage, pp. 303-10		

PENN STATE LAW'S ONLINE LEGAL WRITING CENTER - WRITING TOOLS

- <https://pennstatelaw.psu.edu/current-students/online-legal-writing-center/writing-tools>
- Prior to viewing the presentations on the specific topics below, view the Foundations I and Foundations II presentations, which provide the groundwork for the information in the more specific presentations. The Foundations presentations are a prerequisite for watching the other presentations, except for “Transitions.”
- The presentation entitled “Transitions” also is an extremely helpful presentation about transitioning to legal writing from writing in other discourses.

	The Online Legal Writing Center
COMMAS	Punctuation I: Semicolon and Comma
SEMI-COLONS	Punctuation I: Semicolon and Comma
COLONS	Punctuation II: Apostrophe, Colon, Hyphen, Period, Quotation Marks
APOSTROPHES	Punctuation II: Apostrophe, Colon, Hyphen, Period, Quotation Marks
QUOTATION MARKS	Punctuation II: Apostrophe, Colon, Hyphen, Period, Quotation Marks
PARALLELISM	Parallel Structure
MODIFIERS	Placement of Modifiers
PRONOUNS	Troublesome Pronouns
VERBS	Verbs
FRAGMENTS	Foundations I and II
ITS	Punctuation II: Apostrophe, Colon, Hyphen, Period, Quotation Marks
WHO/ WHOM	Troublesome Pronouns

Online Materials

<p><u>Englishpage.com</u> www.englishpage.com/index.html</p>	<p><u>Guide to Grammar and Writing</u> http://grammar.ccc.commnet.edu/grammar/</p>	<p><u>Purdue OWL</u> https://owl.english.purdue.edu/owl/</p>
<p>-Grammar Book -Vocabulary -Verb Tenses -Irregular Verbs ***Various tutorials can be found for practice</p>	<p>-Sentence Parts -Nouns -Verbs -Pronouns -Confusable Words ***Quizzes can be found on many topics from the Aspen writing diagnostic exam, including quizzes on grammar, punctuation, sentence structure, pronouns, clauses, etc.</p> <p>-Paragraph Level -Tense/Pronoun Consistency -Sentence Combining Skills -Coherence and Transitions</p>	<p>-Grammar -Adjectives and adverbs -Prepositions -Pronouns -Punctuation (including commas, semi-colons, apostrophes, quotation marks, others) -Subject / verb agreement -Articles -Verbs</p> <p>-Punctuation -Sentence punctuation patterns -Independent and dependent clauses -Commas -Apostrophes -Hyphens -Quotation marks</p>